

Francis Howell High School

Home of the Vikings

WELCOME

Thank you for joining us at FHHS! We understand that coming to a large high school can seem overwhelming with all of the information to learn, people to know, and places to locate. The FHHS parent action team has composed this brochure to assist you in this transition process and embrace the opportunities ahead. We believe the best educational experiences stem from partnerships between students, parents, and the school; the information provided here can assist us in building positive relationships with open communication at the center.

One key beginning point for the FHHS community is that high school is an extension of middle school. As students gain maturity and intellectual capacity, they will be given more opportunities to make choices, demonstrate independence, and show their emerging skills. This means encouragement and support from the home and school are as critically important as ever. High school students may not cheer on parent support or communicate appreciation for it, but the confidence in taking on new challenges it may produce can nurture achievement in growing minds. We ask that you continue to monitor, support, and maintain high expectations for your student as the abilities to accept greater responsibility and challenge increase. We, too, will maintain high expectations for our students and will partner with you to help your child succeed. Please do not hesitate to contact your child's teacher, counselor, or administrator when you have questions or concerns. FHHS values your involvement as a key piece of the process of helping a student to learn.

This information guide is designed to help you do just that— get plugged in and get in the know. We wish you good luck and much success in your first year as a Viking!



MISSION STATEMENT

Francis Howell High School is committed to working in partnership with the community (staff, students, parents, and community members) to provide a quality learning environment that promotes continuous improvement for students in achievement, attachment, and awareness.

Visit the FHHS Website: <https://fhhs.fhdschools.org/>

CONTACT INFORMATION

Main Office

636-851-4700

Attendance

636-851-4849

FHHSAttendance@fhdschools.org

Administration

Dr. Dave Wedlock, Building Principal

636-851-4728

dave.wedlock@fhdschools.org

Mrs. Theresa Maher

636-851-4742

theresa.maher@fhdschools.org

Mr. Mike Parker, Assistant Principal

636-851-4701

Michael.Parker@fhdschools.org

Mr. Jon Schultz, Associate Principal

636-851-4725

Jonathan.Schultz@fhdschools.org

Dr. Brian Thompson, Assistant Principal

636-851-4760

brian.thompson@fhdschools.org

School Resource Officer

Officer Robert Bell, Resource Officer

636-851-4806

Robert.bell@fhdschools.org

Nurse

Julie Mottert RN

636-851-4807

Guidance

636-851-4789

- Chelsea Reilmann: A-Con
- Brett Griffin: Coo-Hal
- Jennifer Eagan: Ham-Loo
- Sandra Davenport: Lop-Pot
- Kristin Adams: Pou-Schu
- Lauren Julius: Schw-Z
- Erin Young: Educational Support Counselor

Activities/Athletics

Mr. Sean Erwin, Activities Director

636-851-4765

sean.erwin@fhdschools.org



FREQUENTLY ASKED QUESTIONS

When is schedule pick-up?

- Freshman: Aug 10, 3:30 - 6:30 PM
- Sophomores: Aug 10, 12:00 - 2:30 PM
- Juniors: Aug 9, 12:00 - 2:30 PM
- Seniors: Aug 9, 7:00 - 9:30 AM

Is it really necessary to go to schedule pick-up?

This is a very busy day for all our students. Picking up a schedule is only one small part of the morning's activities.

- School and ID pictures are taken (Makeup picture day is scheduled for October 6th)
- Sports activity passes can be purchased
- Health forms are turned in
- Lockers can be issued upon request
- Parking permits for seniors/juniors are purchased
- Parents can sign-up for FH E-News.
- Parent Clubs will also be represented and Howell apparel can be purchased.

Each of the above activities has a station and the student/parent is given a check-off list to ensure that all stations are visited. This process takes from 25 minutes to as long as 45 minutes.

Wow, that's a lot of purchasing. How do I pay?

With a check or cash (and credit cards for some items like sports activity pass and fines). Each station requires a separate payment.

- Yearbooks can be purchased anytime during the school year. Please visit the [Josten website](http://www.josten.com/) (<http://www.josten.com/>).
- School pictures for freshmen through juniors are taken for the yearbook. Makeup picture day will be October 6th.
- The Sports Activity pass allows a student into home and FHSD games only (except GAC or district tournaments). The cost of the pass is \$30.00.

Where do I find all the forms I need to complete and turn in at schedule pick-up?

These forms will be available on the [Francis Howell High School website](https://fhhs.fhsdschools.org/) (<https://fhhs.fhsdschools.org/>).

After we pick up the schedule, can student/parent look around campus and find classrooms, cafeteria, library, etc.?

The campus is open for students to get their bearings and find their classrooms, lockers, etc.

What if there is a problem with the schedule?

Please visit the Guidance Department to see what might be done to address any scheduling problems. Please do this immediately after picking up the schedule. Counselors are available

during schedule pick-up, but they are busy registering transfer students after schedule pick-up hours are concluded.

Where do I find the bus stop and bus pickup time for my student?

Bus schedules will be available via online parent portal Infinite Campus accounts. Parents must log in through a parent account.

Transition Day is August 17th from 7:20 to 11:30 AM. What is Transition Day?

This is very similar to the Transition Day your student may have experienced at middle school. All freshmen students are invited to an abbreviated day to experience life at high school without the distraction of upper classmen on campus. Small groups of freshmen are assigned to Viking Edge Mentors. These mentors are upper classmen who are trained and work with their assigned groups throughout the freshmen year during Freshmen Forums. The mentors will be taking students on tours of the buildings so they will be comfortable finding the Guidance Office, Nurses' Office, Administrators' Offices, Library, Attendance, etc.

Freshmen will follow their schedule that day including using the cafeteria and learning about the various food lines and options. Students need to bring money for lunch on transition day.

How will my student get to Transition Day?

The district will provide transportation to and from Transition Day.

How much is lunch and how do I pay for it?

- Standard meal of entrée, two sides, and drink
- Cost \$3.15
- Deli Line
- Salsa Line
- Market Creations – menu changes each day
- Snack Bar – ala carte

Please check the [District website \(https://www.fhdschools.org/\)](https://www.fhdschools.org/) under [Programs/Services](#) > [Nutrition Services](#) to view menus and to make online meal payments.

Can I prepay my student's lunch account?

You may send a check made out to Sodexo and your student can give it to the cashier. The money will be loaded into your student's account and can be accessed with the student's ID number. You can go to the [District website \(https://www.fhdschools.org/\)](https://www.fhdschools.org/) > [Programs/Services](#) > [Nutrition Services](#). Click on the tab "add money to your students lunch account web store". You will need your student's ID number to add money to the account. Free and Reduced lunch information is also accessible on the Nutrition Services page.

Does my student need a uniform for PE? Where will his/her item be kept during PE?

Students need to have a change of comfortable clothes and socks and tennis shoes for PE classes. No jewelry, including earrings can be worn during class. Keep in mind the dress code concerning inappropriate logos or slogans on t-shirts, etc. Lockers and locks are assigned in the PE class so personal belongings and valuables can be secured.

How do I find out what supplies are needed for each class?

Teachers may have a list on their web site, but generally will give out that information the first day of school and at parent open house on August 15 at 6:00 p.m. (5:30 for 9th grade parents)

We very much encourage all students to have an assignment calendar/planner to help students stay organized and meet deadlines in all their classes, school, community and family activities.

Will you have a Homework Hotline like the Middle School?

No, we do not have Homework Hotline. Some teachers have assignments listed on their websites and others do not. Generally, teachers have the week's assignments posted in their classroom for students to put in their assignment planner.

How do I contact my student's teachers if I need to?

You can go to the [staff directory \(https://fhhs.fhsdschools.org/about/staff-directory1\)](https://fhhs.fhsdschools.org/about/staff-directory1) on the FHHS website under the "About" section. Each teacher's e-mail address, phone number and website connection is posted. Please give teachers/staff 24 hours to reply.

How do I contact my student's counselor?

Under the FHHS website go to the Academics section, click on Resources & Supports and click on meet the counselors.

How often will my student receive grades?

A grade report is generated every four weeks and available on Infinite Campus (IC). The dates grades are posted are on the [District website \(https://www.fhsdschools.org/\)](https://www.fhsdschools.org/). Semester grade reports are posted in January and June; all grade reports are accessible on the parent portal system. An app for IC for smart phones is available.

Will you have Parent Portal like the Middle Schools?

Yes. The district installed internet accessible Parent Portal for parents to view/monitor their student's grades. If you need your ID and password, please contact the school at 636.851.4760. This is a very valuable tool for parents to assist them in monitoring their student's progress. Please make the ID and password accessible to students so they can take part in the responsibility of monitoring their own progress.

When is Open House and what can I expect?

Open House is on August 15. Parents are asked to bring a copy of their student's class schedule and meet in their child's first hour class at 6:00 p.m. There will be an informational meeting for new families in the library at 5:30 p.m. In the classrooms, each teacher will present valuable information concerning class expectations and goals as well as discussion of the curriculum being taught.

My student is interested in sports, band, competitive speech, choir or another MSHSAA sanctioned activity. What are the eligibility requirements?

All incoming 9th graders are automatically eligible for MSHSAA activities. However, students must pass 3 credits of classes each semester and have a minimum GPA of 1.5 in order to remain eligible for the next semester.

Does my student need a sports physical?

Yes, both Marching Band and all Sports activities require a sports physical. You can obtain a copy of the sports physical form through the Activities Office or you can simply download a copy of the form by going to the [Howell Vikings website \(https://howellvikings.com/\)](https://howellvikings.com/).

Per new MSHSAA guidelines all physicals are now valid for a period of two years (730 days) from the date of issue unless otherwise noted by the doctor. For example, if the date of the physical is 3/15/2021, the physical will expire on 3/14/2023.

**VOLUNTEERING AT FHHS**

You might think that your days of helping out at your child's school are past. Not at all. There are many and various opportunities to volunteer at FHHS. From their class parent club, numerous clubs, sports team and extra-curricular activity booster clubs, chaperoning field trips, to making copies, the possibilities are endless. As your student gets involved you will be presented the chance to help out. The daily E-News is another source for finding ways to volunteer at the school. You can sign-up for E-News on the district website.

To volunteer during the school day you will need to complete the proper paper work. Contact 636-851- 4725 for details. Volunteering during your student's freshman year will help you learn about the school meet staff and other parents while keeping connected.

OUR ATTENDANCE GOAL IS 96.5%**How do I report my student's absence?**

Parents are asked to call the Attendance Office on the day of the student's absence, or within 24 hours of absence at 636-851-4849 or send an email to FHHSAttendance@fhdschools.org.

Notes are not accepted for any absences or early dismissals. Students and parents are reminded that arriving late and/or leaving early from school creates a loss of valuable instruction time. Parents must check their student into school if arriving late or out of school if leaving early through the Attendance Office.

If your child becomes ill at school, you will need to check them out through the Nurse's office.

How do I request Homework for my student if they are absent?

If a student is absent for one day, there will not be enough time to get homework collected from teachers. Teachers are given 24 hours to get homework requests to the Attendance office for pick-up.

If the student is expected to be out for a longer period of time, parents can e-mail teachers or call attendance at 636-851-4849 to request homework be sent to attendance. It will take 24 hours to get the homework to attendance. Parents can pick homework up between the hours of 6:30 AM and 3:00 PM Monday through Friday. Parents may also make arrangements on their own to have another student pick up the homework.

KEY PLACES TO GO FOR INFO

A+ Program

Students who meet A+ requirements are eligible for state reimbursement for tuition while attending any Missouri public community college or postsecondary vocational/technical school as a full-time student. For a brochure on the A+ program, please call 851-4789.

Course Description Guide

This handbook contains a brief description of every course offered at FHHS, the recommended sequence of courses for each subject area, and a brief overview of graduation requirements. The most current course guide can be found on the [District website \(https://www.fhsdschools.org/\)](https://www.fhsdschools.org/) under [Academics](#) > [Curriculum & Assessment](#) > [Course Registration](#).

Activities Information/Handbook

Please visit the [Howell Vikings website \(https://howellvikings.com/\)](https://howellvikings.com/) for activities events/info and the [handbook](#). It contains information for all students wishing to participate in sports or activities at FHHS. It covers important topics such as eligibility, drug testing, and student responsibilities. It can be found on the school's website under Sports.

Vikings News

This publication appears 4 times per year and it contains helpful information including: school calendar, message from Dr. Wedlock, useful tips for helping struggling students, and updates on school programs.

FHHS Website

The [school website \(https://fhhs.fhsdschools.org/\)](https://fhhs.fhsdschools.org/) contains numerous useful publications and links.

The Student Handbook

This book is an excellent source of information about Howell. It tells about everything from the A+ program to a campus map and athletic participation requirements to lunch accounts. The handbook can be found on the [school website](#) > [About webpage](#).

STAY CONNECTED

- [Principal Dave Wedlock Twitter: @FHHSPrincipal](#)
- [Howell Vikings Twitter: @FHVikings](#)
- [FHHS Library Twitter: @fhhslibrary](#)
- [FHHS Guidance Twitter: @FHHSGuidance](#)
- [FHHS Facebook Page: https://www.facebook.com/fhhsvikings\)](#)
- [FHHS Website: https://fhhs.fhdschools.org/](#)

FHHS Address

7001 Highway 94 South
St. Charles, MO 63304
(636) 851-4700

